



General Meeting

Date: 21 February 2021

In attendance via Zoom

Executive	Sub Committee's	Parents	Teaching Staff
Rebecca Hembling (RH)	Letitia White (LW)	Melanie Eguiguren (ME)	Kirsty Sharman (KS)
Lynne Graham (LG)	Kylie Wynne (KW)	Megan Anasta (MA)	
Jennifer Smith (JS)	Alisha Markham (AM)	Vanessa Reynolds (VR)	
Steve Doran (SD)		Rebecca Simpson (RS)	

Agenda Items

1. Welcome & Apologies

RH opened the meeting at 7:03pm

Apologies were received from the following members: Rose Mulcair (RM) and Emily Chapman (EC)

2. Minutes of the Previous Meeting

Motion: To accept the minutes of the previous meeting.

Moved: Rebecca Hembling (RH)

Seconded: Steve Doran (SD)

Motion carried.

3. Actions and business arising from the minutes of the previous meeting

- Class Representatives - We need someone to take this on.
 - ME is happy to be part of the team. Letitia happy to help also.
 - LG to send ME Letitia's email
- Winter Uniform – options for alternative pants for girls
 - AM – We looked at 2 options however they are more expensive (\$10 & \$6more) than the current options. We are just going to leave it as it is.
- Fundraising money options –
 - RH – There are 3 options; invoice us, people pay out of their own pocket and get reimbursed or a cheque is given for an estimated amount.
 - LG – Those options are still not working. RH will call the P&C Association to check constitution and KS will contact other principals to find out what their school does. Looking into a credit card.



4. Correspondence

Nil

5. Principal's Report

A big thank you to KW, MA and VR for the Mothers' Day stall. Your efforts are greatly appreciated.

The new OOSH building and fixing the roof is happening at the same time. It is a lot of work however it will be great when it is finished. There have been a number of leaks over the years. All the work has to occur by the end June. The scaffolding is coming down in kindy area soon, the admin building is next. There will be a few disruptions next week. The new OOSH building will be operational in about 3 weeks. Once complete the OOSH will go out to tender. Tom Thumb will have to apply to use the building for a few weeks if this is what they want to do. A member from the P&C is to be on the panel. The P&C have to be happy with the representative. LG will sit on the panel.

LG and KS have submitted a grant application to extend the garden club. We are hoping the interest in the gardening club feature in the Leader will support out application.

NAPLAN – There are two (2) more days to do catch up test for children who were away.

Thank you for the money for the shelter for the paved pick up and drop off zone. This should happen in the next month or so.

6. Treasurers Report

JS presented the Treasurers report (see attachment 1).

March balance \$ 49266.25

Still have \$4400 sponsorship money for the school to spend.

\$2000 from bush fire fund

April balance \$49178.28

Promised \$7000 for Chaplin and \$25000 for the shelter

Motion: To accept the Treasurers Report.

Moved: Lynne Graham (LG)

Seconded: Vanessa Reynolds (VR)

Motion carried.

7. Fundraising Report

KW presented the fundraising report

Mothers' Day stall was successful. \$1163.50 profit.

Nothing coming up yet. Meeting with others to make a plan. Possibly Colour Run later in the year and maybe a Trivia night. Potentially using the bush fire money to purchase things for the events to put back into the community.



Motion: To accept the Fundraising Report.

Moved: Megan Anasta (MA)

Seconded: Alisha Markham (AM)

Motion carried.

8. Canteen Report

RH presented the canteen report (see attachment 2).

Canteen figures are going very well.

Healthy Eating canteen process - The menu is doing well. However, some things have to go, some flavours have to go, meat lovers meat pizza has to go (no processed meat of any kind can be on the pizza). We have been given ideas. Maybe tubs of custard, cheese and crackers. We need to tick's all the boxes. We don't have a lot of recess options. The lady will come back and give us our tick when the items have been fixed up.

Motion: To accept the Canteen Report.

Moved: Steve Doran (SD)

Seconded: Jennifer Smith (JS)

Motion carried.

9. Uniform Shop Report

AM presented the Uniform Shop report (see attachment 3).

Total sales profit \$2587

Motion: To accept the Uniform Shop Report.

Moved: Lynne Graham (LG)

Seconded: Jennifer Smith (JS)

Motion carried.

10. General Business

SD – Constitution is that available anywhere.

JS – We don't have any by-laws, so we just follow the P&C constitution. We will make sure we have the latest copy on the website.

Next meeting will be Tuesday 15th June 2021

RH declared the meeting closed at 8:15pm

**Action Items 2021**

Item	Action	Responsible Person	Status Update
1.	Look at options for girls winter uniform	EC	Completed
2.	Contact sponsors re: bags	LG	Completed
3.	Banking to return to school	KS	Completed
4.	Class Representatives	ME & LW	
5.	Credit card option for P&C	RH & KS	