



## General Meeting

Tuesday, 19 May 2015

### In attendance

Nicole Royan (NR)  
Christy Jessep (CJ)  
Sarah Dunne (SD)  
Tanya Kerr (TK)  
Debbie Sykes (DS)  
Marnie Szeles (MS)

Lynne Graham (LG)  
Tamlyn Mears (TM)  
Heather Locker (HL)  
Penny Borrill (PB)  
Kim Birstins-Crabtree (KB)  
David Bourke (DB)  
John Richards (JR)

Sandra Forman (SF)  
Michael Brown (MB)  
Sally Fallah (SF)  
Liza Fox (LF)

### Agenda Items

Lauren McLean from Live Life Well attended to discuss Crunch and Sip, Fundamental Movement Skills and healthy canteens.

Live Life Well aims to raise awareness of:

- The nutrition in schools policy
- Fresh tastes @ school healthy canteen strategy

Suggestion to request parents to come for half an hour at 9am to help with set up and food preparation. NR to advertise in newsletter.

### 1. Welcome & Apologies

NR opened the meeting at 7.00pm.

Apologies were received from the following members: Rebecca Hembling, Julie McQuilty, Sallie Wilson, Dannielle Ruming, Deb Whitham, Maryanne Topple, Kath Wilson, Mel McCormick

### 2. Minutes of the Previous Meeting

*Motion: To accept the minutes from the previous meeting.*

Moved: Lynne Graham

Seconded: Heather Locker

Motion carried.



### **3. Actions and business arising from the minutes of the previous meeting**

Nil

### **4. Correspondence**

Nil

## **5. Principal's Report**

### **Open Day**

Tomorrow is the open day for the parents of the 2016 Kindergarten. Thanks to the P & C for providing the morning tea. Invitations were sent to those who have enrolled so far. Morning tea is for anyone who has a child starting next year.

### **Walk to School Day**

Friday is walk to school day. We have contacted Sutherland Police to see if they can assist. Teachers will be at the corner of Garnet and Ruby Roads and at the crossing on The Boulevard to walk groups of students and parents to school from 9.00am.

### **Parent Forum**

Tuesday, 26 May at 9.30 there is a Parent Forum in the library to share the 2015-2017 School Plan with the school community.

### **SIST**

Area health have been involved with our school looking at students oral abilities during week 6 (term 1) and week 4 (term 2). It has been very successful with improvements seen in the classrooms.

### **Sutherland Shire Music Festival**

We will have both a senior and junior team to perform at the Music Festival in term 3. Tickets will go on sale on Wednesday, 27 May 2015. Ticket sales will be on a first-in, first served basis. Note has gone home with which concerts we are in and the times and dates.

### **Undercover Walkway**

This is underway. Progress has been a bit slow due to the weather and the tradesman had his tools stolen.

### **New Blinds**

The School has sourced a quote for new blinds for the whole school. It is a safety measure to prevent people seeing what equipment is in the class room. Old blinds are not up to standard.



### **Signage**

Looking at extra signage especially for teacher's carpark. It is becoming dangerous in the driveway especially when vehicles are reversing when children are around.

### **Stairs to Year 3 Classrooms**

Pictures have been taken down and looking at doing something with the concrete to make it more attractive. It is a very dark stairwell. Looking at the possibility of some signage on the steps to brighten it up and messages for the students - Be Respectful, Be Safe and Be a Learner.

### **Students Reports**

Teachers are currently writing reports. They will come home on Thursday, 25 June (Week 9).

### **NAPLAN**

NAPLAN will be able to show us what our strengths and weaknesses are.

### **Mummy Madness Markets**

The Mummy Madness Markets will be run at GNPS. We had interest last year but it ended up at Kirrawee high school. This will be run on Sunday 6 September, 18 October and 1 November. P&C may be interested in running a BBQ.

### **Advertising on Electronic Sign**

SD and SF have been discussing the costs of advertising on our electronic sign. SF has prices and it will depend on how much coverage is required. Costs are available through SF.

## **6. Chaplain's Report**

### **Operation Christmas Child**

LF is keen to run Operation Christmas Child again. Considering running it in July. Children are asked to buy something to put in a shoe box. Should be something to wear, something to play with and something for school. The shoe boxes will be sent overseas. The last time we did this we sent the boxes to Vanuatu. Considering the Pacific Islands or Cambodia for this year. LF suggested running this in July so the children can track the boxes as they travel to the destination. If people don't want to make a box it is suggested that they could donate cash to assist with postage. It costs about \$7 per box to post. The children are encouraged to contribute not the parents. LF has suggested they do jobs to earn money to buy the items. Please note there should be no liquid items such as toothpaste and shampoo. No used items. Request made to start saving shoe boxes.





## 7. Treasurers Report

TK presented the Treasurers report (see attachment 1).

*Motion: To accept the Treasurers Report.*

Moved: Marnie Szeles

Seconded: Deb Sykes

Motion carried.

## 8. Fundraising Report

### Sportit Fun Run

SD is looking at a fun run as a fundraiser. Kids are donated a dollar per kilometre that they run. They will have an hour to see how many 1km circuits they can complete. They will only be permitted to be sponsored \$1 from up to only 10 sponsors. Possibility of prizes for kids who run 4, 6 and 10kms. Prizes would consist of handballs, frizbees and footballs. Woolaware Public School raised over \$15,000. It would encourage fitness. Possibly use Kareela Ovals.

### Disco

Suggested Onesies for the disco theme.

### Mother's Day Stall

Takings were up on last year.

### Father's Day Stall

No mugs was suggested.

## 9. Canteen Report

NR presented the canteen report (see attachment 2).

There are not many cake orders yet. Cake day is next Tuesday.

Council inspector came on 9 March and completed food inspection. Pam is struggling to get volunteers for the canteen

*Motion: To accept the Canteen Report.*

Moved: Marnie Szeles

Seconded: Sarah Dunne

Motion carried.



## 10. Uniform Shop Report

Uniform Shop report was presented by SD (see attachment 3).

The Friday afternoon uniform shop opening has been successful. PSSA socks selling well.

*Motion: To accept the Uniform Shop Report.*

Moved: David Bourke

Seconded: Heather Locker

Motion carried.

## 11. General Business

SD has received a parking complaint about drop off pick up point. This is an ongoing issue and not much can be done to fix the issue.

Next meeting will be Tuesday, 16 June 2015 at 7pm.

**NR declared the meeting closed at 8.20pm.**

### Action Items 2015

Item	Action	Responsible Person	Status Update
1	Online ordering for uniform	MM, RH	Still outstanding
2	Swimming caps for zone carnival	NR	
3			
4			
5			

GyMEA North Public School P & C Association  
 Bank reconciliation as at 30th April 2015

<b>Opening Balance</b>		\$	43,837.69
<b>Add deposits for month</b>			
bank interest		\$	26.53
Scholastic book commissions		\$	293.14
Easter raffle takings		\$	1,858.00
Ritchies stores		\$	17.23
5c Friday		\$	83.00
<b>Total deposits</b>		\$	2,277.90
<b>Less payments for month</b>			
canteen wages	626743	\$	343.86
Marnie Szeles-BBQ supplies disco term 1	626742	\$	165.05
Scholastic Aust book club	626741	\$	442.00
canteen wages	626746	\$	229.24
GNPS-PCs for School donation	626748	\$	15,000.00
Smart Gift ideas-mothers day stall	626749	\$	920.00
canteen wages	626750	\$	343.86
<b>Total Payments</b>		\$	17,444.01
<b>Current Bank statement balance</b>		\$	28,671.58
<b>Add outstanding deposits</b>			
<b>Less unrepresented cheques</b>			
S Dunne Stapletons-meat for movie night		\$	620.00
R Hembling Movie night gas/lollies/stationery		\$	300.90
<b>Balance</b>		\$	27,750.68

GyMEA North Public School P & C Association  
Bank reconciliation as at 31st March 2015

<b>Opening Balance</b>		\$	40,605.61
<b>Add deposits for month</b>			
bank interest		\$	23.58
Ritchies donation		\$	18.91
Café 2 U Movie night proceeds		\$	36.00
Entertainment book profits		\$	56.00
Movie night face painting takings		\$	93.00
Aussie Farmers Direct profits deposit		\$	160.59
Movie night gate takings		\$	301.80
Movie night candy bar takings		\$	433.50
Movie night Raffle ticket sales		\$	1,028.55
Movie night BBQ takings		\$	1,031.00
Cash raised but given to Big Screen Productions		\$	1,673.00
Disco ticket sales/glow sticks		\$	440.00
Resi donation-\$1 per snow cone sold movie night		\$	417.00
Book club banking		\$	142.00
Disco ticket sales		\$	442.00
		\$	1,131.15
<b>Total deposits</b>		\$	7,428.08
<b>Less payments for month</b>			
N Royan Drinks & Ice movie night	626730	\$	409.57
Pistachio Ent-movie night entertainment	626734	\$	350.00
Canteen Supervisor wages	626740	\$	343.86
Canteen Supervisor wages	626735	\$	343.86
Canteen Supervisor wages	626731	\$	343.86
Canteen Supervisor wages	626725	\$	343.86
D Sykes Popcorn & Fairy floss movie night	626728	\$	310.37
Scholastic Aust book club banking	626726	\$	301.80
Glowsticks P/L Movie night	626713	\$	201.30
Glowsticks P/L Disco	626732	\$	139.60
D Sykes Bunnings exp Movie night	626727	\$	70.38
A1 design & Print-movie night flyers	626720	\$	44.00
N Royan Tea & Tissues morning tea	626733	\$	26.55
D Sykes Cooking oil movie night	626729	\$	6.99
Big Screen Hire (paid cash at movie night)	-	\$	440.00
Partyrockerz Term 2 Disco DJ	626738	\$	370.00
St John Ambulance-movie night attendance	626739	\$	150.00
<b>Total Payments</b>		\$	4,196.00
<b>Current Bank statement balance</b>		\$	43,837.69
<b>Add outstanding deposits</b>			
Disco BBQ takings		\$	363.00
<b>Less unrepresented cheques</b>			
Scholastic Australia	626741	\$	442.00
Profit from BBQ donated to Relay for life	cash	\$	197.95
Marnie Szeles BBQ Supplies Term 1 disco	626742	\$	165.05
Canteen Supervisor wages	626743	\$	343.86
<b>Balance</b>		\$	43,051.83

Canteen report as 30 April 2015

Details	DR	CR
Opening Bank Balance as at 1 April 2015		<b>\$12,291.73</b>
Plus Income:		
Interest		6.82
Takings during April		2,508.80
Less Expenditure:		
Chq 327317 Global Inv 327317		295.90
Chq 327316 Global Inv 327316		683.33
Chq 327318 P Sunderland T2 fresh food		600.00
Chq 327319 Global Inv 327319		1,198.42
Subtotal	<u>\$2,777.65</u>	<u>\$14,807.35</u>
<b>Closing Balance as at 30 April 2015</b>		<b><u>\$12,029.70</u></b>
Less Outstanding Cheques:		
Chq 327320 Tropical Slush Inv 5547		468.00
Chq 327321 Global Inv 66790		640.02
Chq 327322 Unilever Inv 3502119734		167.16
	<u>\$1,275.18</u>	
Funds Available:		<u><b>\$10,754.52</b></u>



**Canteen report as 31 March 2015**

Details	DR	CR
Opening Bank Balance as at 1 March 2015		<b>\$8,115.74</b>
Plus Income:		
Interest		5.34
Takings during March		5,507.45
Less Expenditure:		
Chq 327313 Global Inv #65197	368.40	
Chq 327314 Global Inv #65400	801.24	
Chq 327315 Unilever Inv #3502016434	167.16	
Subtotal	<u>\$1,336.80</u>	<u>\$13,628.53</u>
<b>Closing Balance as at 31 March 2015</b>		<b><u>\$12,291.73</u></b>
Less Outstanding Cheques:		
Chq 327316 Global Inv #65808	683.33	
Chq 327317	<u>295.90</u>	
	\$979.23	
Funds Available:		<b><u>\$11,312.50</u></b>



Erin Hogan 97100230  
File Ref: HLT832048  
(Please quote on any correspondence)

2 April 2015



GyMEA North Public School  
23-35 Ruby Road  
GYMEA NSW 2227

Dear Sir/Madam

**Re: Food Business Inspection**  
**Premises: GyMEA North Public School situated at 23-35 Ruby Road GYMEA**  
**NSW 2227**

An inspection of the subject food shop on 09 March 2015 revealed that at the time of the inspection the premise was being operated and maintained in accordance with the provisions of the Food Standards Code and no defects were noted.

Council appreciates your effort in maintaining a clean and hygienic food premise.

Yours faithfully

Erin Hogan  
For J W Rayner  
General Manager

## Uniform Shop Report

Financial Details for March 2015	
Sales Figures	\$ 1,151.00
Profit Total	\$ 331.65
Account Balance as @ 31/03/15	\$11,523.82
Outstanding Cheques Total	\$
Outstanding Invoices	\$
Stock Value	\$33,093.32

Financial Details for April 2015	
Sales Figures	\$ 4,548.00
Profit Total	\$ 1,231.00
Account Balance as @ 30/04/15	\$14,456.16
Outstanding Cheques Total	\$
Outstanding Invoices	\$ 4,145.49
Stock Value	\$33,417.00