



General Meeting

Tuesday, 20 May 2014

In attendance

Sandra Forman (SF)
Rebecca Hembling (RH)
Zoe Peters (ZP)
Heather Locker (HL)
Kath Wilson (KW)
Michelle Waring (MW)
Kim Crabtree (KC)
Lynne Graham (LG)

Sarah Dunne (SD)
Christy Jessep (CJ)
Debbie Sykes (DS)
Tamlyn Meares (TM)
Liz Haynes (LHa)
Marnie Szeles (MS)
Tanya Kerr (TK)
Kristy Powles (KP)

Sallie Wilson (SW)
Nicole Royan (NR)
John Richards (JR)
Marianne Topple (MT)
Marnie Szeles (MS)
David Bourke (DB)

Agenda Items

1. Welcome & Apologies

NR, Outgoing President, opened the meeting at 7.00pm.

NR thanked everyone for their attendance.

Apologies were received from the following members:

Lisa Fox (LF), Sally Fallah (SF), Deb Whitham (DW), Sharron McDonald (SM), Violeta Trajcevska (VT), Julie Mcquilty (JM), Danielle Ruming (DR).

2. Minutes of the Previous Meeting

Motion: To accept the minutes from the previous meeting.

Moved: Heather Locker

Seconded: Deb Sykes

Motion carried.

3. Actions and business arising from the minutes of the previous meeting

None.

4. Correspondence

Letter of resignation was received from Danielle O'Grady due her increased work load and family commitments. NR informed meeting that we can proceed with one Vice President. HL suggested we leave it open and if someone would like to they can step into the role otherwise we proceed with only one Vice President.



5. Principal's Report

NAPLAN

Students in year 3 and year 5 sat the NAPLAN test during the week. Both years had the same writing task. In the writing test the children were asked to change a rule or a law that they thought needed to change. It could be a home or school rule or a law that everyone has to follow. Some children came up with some good ideas but some year 3 children struggled with the task. The reading and numerousy was pitched and the children's level. Reading – the children read a variety of texts and then answered some questions on the text. The children completed practise tests before the actual tests. Results will probably come back late September or early October. Teachers have access to the results and can look at the results as a school or at the individual children.

Walk to school day

This Friday is walk to school day. Mrs Forman has been talking to the children about walking in groups and stranger danger. They have also covered road safety. Teachers will be at the intersection of Garnet Road and Ruby Road and also down on The Boulevard to walk the children up to the school. Mrs Forman is trying to make contact with the PLO.

RH brought up the idea of a walk to school bus/train. A walk to school bus is a group of children walking to school with one or more adults. It can be as informal as two families taking turns walking their children to school to as structured as a route with meeting points, a timetable and a regularly rotated schedule of trained volunteers.

Mrs Topple informed meeting that Channel 9's morning show did a session on the success of the walking bus. Work out a map around the area for exersize and supervision.

Newsletter

Mrs Forman has put information in the newsletter about a new pick up area for pick up at the end of the day. From next Monday the children will be escorted down to the cola and should be met by parents/carers at this location. Parents are asked not to come in to the school grounds before 3.20pm. This initative is to reduce the noise in the main quad and allow maximum learning time towards the end of the day. There is also a WHS aspect. This is a trial and will be reassessed to see if successful.

Lockdown drill

This week we are going to practise a lockdown drill. The drill will be conducted while the children are in the playground. Children have been informed that they are to go to the hall and will be assisted by the teachers on duty at the time. Anyone on the school grounds when the lock down occurs must participate in the lock down.

Reforms to P & C Federation

Mrs Forman has received a letter with information about the changes to the NSW Federation of Parents & Citizens Associations. The changes will not directly affect the day-to-day operations



and activities of the P&C, which will continue as normal, but the P&C will be asked to vote for the leadership of the new P&C Federation.

For some time the P&C Federation has suffered from a variety of issues surrounding its leadership and governance structures. This led to a situation where the office of the P&C Federation has been ordered to cease business pending outcome of the Supreme Court Action.

To remedy this situation the NSW Parliament introduced legislation to reform the P&C Federation's Governance structure. An Administrator will be appointed to take over the Federation while a new leadership team is elected.

The new leadership team will draw from P&C Associations across the state which will be divided into 16 separate electoral areas. Your P&C will be asked to vote and members will be encouraged to nominate for positions of councillor and delegate for your electorate. Each electorate will send two delegates and one councillor to the Annual General Meeting. The 16 councillors will, from their number, select a seven-member Executive which will be responsible for running the P&C Federation and choosing a President, Secretary and other office holders.

The first election will be conducted by the NSW Electoral Commission; more information about this process will be provided shortly. Importantly, however, only parents or carers with children attending a public school and who are members of their school's P&C Association will be eligible to vote and serve as councillors or delegates.

Over the next two weeks we will be asked to provide the name of the President of the school's P&C and confirm that the school's P&C is affiliated with the P&C Federation.

Annual School Report

The annual school report has been printed. There are copies available at school and it is also available on the school website

Electronic Sign

It appears that the sign was damaged during one of the recent storms. It is possible a power surge has occurred. It is not covered under the school building insurance. The sign contractor has been organised to come out and assess the situation. They are quite expensive and are charging \$500 for two hours.

Sutherland Shire Music Festival

Tickets go on sale for the Sutherland Shire Music Festival at 9.00am on Wednesday, 28 May. Ticket purchase can be made on line.

Wish List

Wifi upgrade - At last meeting Mrs Forman requested \$15000 for the Wifi upgrade. This was the estimated cost of the upgrade. After receiving the final quote the cost is only going to be \$7566.79.

Hover Cams - Mrs Forman has requested the remaining money allocated for the Wifi upgrade to please be reallocated to cover the cost of hover cams. Mrs Wilson explained that hover cams are a modern day equivalent of an overhead projector. They allow teachers to put the



children's work and other texts up on the smart board for the class to see. The request is for one each for stages 2 and 3 and one extra for K-1 to trial. The estimated cost for this is \$2064.

Motion: To accept quote for the wifi upgrade of \$7566.79

Motion moved: Sallie Wilson

Seconded: Marnie Szeles

Motion carried.

Motion: To provide funding for the school to purchase hover cams for stages 2 and 3 and a third portable hover cam for stage 1 at a cost of \$2064.

Motion moved: Heather Locker

Seconded: Marnie Szeles

Motion carried.

Thank you on behalf of Natalie

Natalie is currently competing in the PSSA competition in basketball. The P&C funded the entire amount for Natalie \$270. P&C previously capped the financial assistance at \$50 for intrastate and \$100 for interstate. There is another child also competing in interstate competition. The P&C will provide financial assistance.

The previous policy from 2013 will be reinstated in 2015.

Motion: For this year only the P&C will pay reasonable financial expenses up to \$270 to assist with travel expenses for students representing the school. In 2015 the previous policy will recommence.

Motion moved: Sallie Wilson

Seconded: Deb Sykes

Motion carried.

Current policy for financially supporting children who travel intrastate and interstate for school sport will be defined in the first newsletter 2015.

Data Adjustment for Children - EARN System

In the next few weeks a letter will come home if some adjustment has been made for your child. This letter will come home whether the adjustment is minor or major. Are parents happy for their child to be registered on this system (EARN)? It is away to ensure that Children's needs are being catered for.

6. Chaplain's Report

LF is not present at this meeting.



7. Treasurers Report

Tanya Kerr presented the Treasurers report (see attachment 1).

Motion: To accept the Treasurer's Report

Motion moved: Heather Locker

Seconded: Marnie Szeles

Motion carried.

8. Fundraising Report

SD is really happy with the amount of volunteers. However, we always need more. SD is creating a list of people who volunteer so she can draw on this list as she volunteers are required. It was noted that the note with time line of upcoming requirements was appreciated by parents. NR suggested adding gift suggestions on the note to assist families in purchasing items. It has been suggested that we inform parents of what the fundraising is for. Some ideas include fundraising for technology for the school, fixed sporting equipment for playground eg netball/basketball ring and goal posts. An idea that has been previous present was a boat for a play area. Two possibilities a fairy garden/pirate ship.

The BBQ at the disco was a huge success and will continue at future discos. Suggestion was made to include the BBQ fee in the disco cost.

SD has suggested that we have a maximum of 14 volunteers including BBQ staff. Volunteers will need to register at the canteen and receive visitors pass.

SD is looking into a movie night under the stars at the school. Best dates are from 24 October to 14 November.

9. Canteen Report

NR presented the canteen report (see attachment 2). Volunteers are up but a lot of people have been pulling out on the day.

10. Uniform Shop Report

Uniform Shop report was presented by NR (see attachment 3). Kristy Powles has put her hand up to work in the uniform shop. Training to start tomorrow.

11. General Business

Facebook page

SD has suggested setting up a FB page for fundraising purposes. Mrs Wilson stated you can not put photos on this page even if it is a closed group because it implements the school.



The administrator will have setting to prevent any conversation. It is purely an informative page only. Maximum of three administrators – SD and KC (fundraising only) – all comments added to page will be approved by administrators.

Entertainment Books

Only sold 12 books so far this season goes from April 2014 to June 2015.

P & C minutes

Request to ensure that minutes are put on the website. Historical minutes will not be added but from 2014 minutes can be located on the website.

Relay for Life

Big thank you to everyone involved. We raised \$3200. We came 8th place in decorating and guaranteed a trackside camp site next year.

Girls Toilets

Girl's toilets have locks not working and require soap in them. Boy's toilets are bit unpleasant.

This concluded the business of the General Meeting. The next meeting will be held at 7.00pm on Tuesday, 17 June 2014.

NR declared the meeting closed at 8.50pm.

**Action Items 2014**

Item	Action	Responsible Person	Status Update
1	Obtain quotes for sporting fixtures	SF	
2	Quote for movie night	SD	

Dear Ladies

At the first P&C meeting this year, I eagerly nominated myself for Vice President of the P&C, especially since we had no nominations for other positions and I was worried about the closure of the P&C.

Since then, I have been promoted at work, which has meant many additional responsibilities which have included overseas travel and late evening conference calls - this has prevented me from attending the last two meetings.

Despite my wishful thinking, and good intentions of trying to juggle the responsibilities of a full time job, mum, after school and weekend sports etc, and the P&C, I'm afraid I have to admit defeat and therefore regrettably must resign from the position of VP of the P&C.

I am extremely apologetic to do this, and feel exceptionally bad about not providing any support over recent months. Having said all of the above, I will try to participate in any future events where I can. I won't be able to attend this evening's meeting due to my baby being quite ill - but will try to attend other meetings where possible.

I'm not sure of the protocol of resigning from the position, so please do let me know what you need me to do, for example if you need me to remain in the position until a replacement can be found, then I'm happy to do so.

Sincere apologies
Danielle O'Grady