



General Meeting

Date 18th February 2020

In attendance

Rebecca Hembling (RH)	Alisha Markham (AM)	Rose Mulcair (RM)	Kirsty Sharman (KS)
Julianna Bodzan (JB)	Megan Anasta (MA)	Steve Doran (SD)	Michael Brown (MB)
Lynne Graham (LG)	Vanessa Reynolds (VR)	Stewart Robinson (SR)	
Jennifer Smith (JS)	Liza Brodie (LB)	Shane Gaunt (SG)	
	Letitia Tait (LT)	Belinda Bendon (BB)	
	Ruth Sannes (RS)	Lucy Allen (LA)	
		Laura Dolos (LD)	
		Melonie Eguiguren (ME)	
		Rhiannon Blacklock (RB)	
		Carla Janssen (CJ)	
		Lisa Copp (LC)	

Agenda Items

1. Welcome & Apologies

RH opened the meeting at 7:15pm

Apologies were received from the following members: Angie Kawash and Emily Chapman

2. Minutes of the Previous Meeting

No minutes from the last 2 previous meetings have been presented.

3. Actions and business arising from the minutes of the previous meeting

Nil

4. Correspondence

An email was received from CJ in support of KS remaining principal.



5. Principal's Report

Thank you to the P&C and particularly Bec for the Bushfire backpack drive. We have received lovely notes, photos & letters from people who have received the backpacks. These are in the office for anyone who wishes to have a look at them. It was lovely to see so many teachers, families and the local community coming together for this important cause. A special thanks to Mrs Annette's friend for supplying the truck to deliver all the backpacks. Looking ahead we would like to form a partnership with Tumet PS and remain as a support to them. We are looking at possibly more fundraising throughout the year.

Student Representative Council (SRC) - there have been some changes to allow more students the opportunity to have a go. Students will be part of the SRC for 2 terms and then other children will be elected. This will hopefully create more responsibility with the students and lift their profile. They will be involved in fundraising that the school runs throughout the year.

Pavers - these have been laid finally! We have a quote from the Outdoor furniture people to get a bench seat for that area and then a shelter over that area. We are also looking at barricades for the area near the road; possibly sand stone. We are also looking to add to the play space that has been created potentially some music boards.

We started the year with 15 classes; a couple of students have left. We are now 0.01% below 15 classes. We need 1 more enrolment to maintain the 15 classes. We have two new teachers; Mr Brookes and Mr Street.

Sandra Forman has officially announced her retirement. We are unsure what is happening with the position to date.

Fathering project - It is lovely to have a group of men who are committed to having the fathering project at our school. The next event is Thursday 12th March @ 6:30pm. Bangers and bingo. \$5. We are hoping it will be as popular as the last one. We are looking at having one event in odd terms and fathers only events in the even terms. It is a great opportunity for fathers to meet each other. Possible events are BBQ cooking in term 4 (dads only). Buns and bricks in term 3.

Camp - stage 3 will be going to Canberra in the last week of term 1.

In the upcoming school holidays, there will be some painting done. We are continuing the painting that was started last year. Doors will be painted, verandas. Kelly O'Connor has helped pick the colour - Eucalyptus Green. We are also getting new guttering.

Chaplin - we didn't win the grant however we applied for a different grant and we were successful. We are back to only paying \$7000

Old Smart boards expiring. We would like to upgrade to these new ones this year. They are \$4000-\$5000 each for 65inch.



6. Treasurers Report

JS presented the Treasurers report (see attachment 1).

End Jan 2020 - \$34677.34 - \$6000 cheques outstanding.

School banking and movie night funds

Bush fire BBQ profit to only be used on bushfire fundraising.

Motion: To accept the Treasurers Report.

Moved: Lynne Graham

Seconded: Megan Anasta

Motion carried.

7. Fundraising Report

Colour Run - Thursday 2nd April. Ready to go

Plenty of info around safety and what the flour is made of.

Advertising - children will raise money online. We will name what we are raising money for. There will be a party for the class who raises the most money.

At the next meeting we want to have a school wish list and idea of where the money needs to go and what we are going to be doing for the year. Looking for what people are passionate about for the school and run with these. I.e. safety, healthy eating, environmental program - we will discuss more in general business. We are open to grants. It will be easier to apply for grants if we had a plan so we are ready to go when we can apply. Looking for people to take it on.

Rebel voucher will be spent on netballs, soccer balls, footballs. We need new soccer goals, we will be looking to get proper ones.

Bush fundraiser - We made just under 600 backpacks, 6000 books were donated from Dymocks, 250 used computers. 450 backpacks went to the Batlow, Tumet area and given to preschools, schools and high schools. There are 150 still sitting in the hall waiting for the DoE to get back to us to allocate the bags. Most of our donations went to the Snowy Valley area. We also gave \$2000 to donate/invest in their community. We are looking at possibly sponsoring kids for the activities swimming, camp etc. We could even buy vouchers for the local shops and give them back to the community to use.



8. Canteen Report

RH presented the canteen report (see attachment 2).

Opening balance \$5938. expenses - wages, global \$2625.95 end Dec
\$5388.81 takings \$2076

\$5388.81 statement fee \$2.50 closing balance \$5386.31

We will need to replace the freezer at some stage.

We need a volunteer for Friday ice blocks.

Still plan to move to online ordering

Looking at kids helping out in the canteen. Not when ovens are on but potentially stocking shelves, Friday ice blocks.

A reminder that orders to be placed in the classrooms not through the window in the morning.

Motion: To accept the Canteen Report.
Moved: Jennifer Smith
Seconded: Vanessa Reynolds
Motion carried.

9. Uniform Shop Report

Uniform Shop report was presented by RS (see attachment 3).

Running out of cricket hats. They are not a huge seller. We are looking at buying a bigger bucket hat size, Moving to 2 sizes of a bucket hat and letting cricket hats go.

Looking at POS system. We have to decide whether to charge a flat rate surcharge, increase costs or pass on the surcharge. Will also need a tablet and 2 x squares

Vote: To purchase 2 x apple pay squares and a tablet to introduce credit card payment in the uniform shop.
All in favour.
Motion carried.



Vote: To charge a flat rate surcharge. Purchases under \$100 will incur a \$1 surcharge. Purchases over \$101 will incur a \$2 surcharge.

All in favour.

Motion carried

We are looking at introducing 'Flexi schools' to allow for online ordering in the canteen and uniform shop. The app loads all items for sale. We can load special days. There is a fee of \$775 + GST (ASCA) which includes a printer, flyers, training session and follow up support. It takes 4 weeks to set up. Parents put credit on their accounts. There is a 3% surcharge. (29c per transaction). We will look at this further at the next meeting.

\$15640.00 - in account - next meeting allocate an amount to return the school. (potentially \$7000).

Motion: To accept the Uniform Shop Report.

Moved: Rose Mulcair

Seconded: Stewart Robinson

Motion carried.

10. General Business

RM - does the new play space get sprayed for spiders

KS - no it doesn't, schools not sprayed in general.

School Fence - We have been trying for years. It relies on the reports filed on the FM web. KS has already reported this week and will continue to report as required.

Road safety - We have met with an advisor for road safety. The education needs to be available for parents as well as kids. We have requested yellow lines to be done.

Next meeting will be 17th March 2020

RH declared the meeting closed at 8:50pm



Action Items 2020

Item	Action	Responsible Person	Status Update
1	AK to give auditor's report at next meeting	AK	
2	To contact current and prospective sponsors regarding sponsorship packages	LG	
3	Plan for the year ahead	RH	
4	Flexi schools	RS/EC	
5			
6			