



## General Meeting

Tuesday, 19 August 2014

### In attendance

Rebecca Hembling (RH)	Sarah Dunne (SD)	Kath Wilson (KW)
Christy Jessep (CJ)	Nicole Royan (NR)	Sally Fallah (SF)
Debbie Sykes (DS)	Lynne Graham (LG)	Michelle Waring (MW)
David Bourke (DB)	Zoe Peters (ZP)	Sandra Forman (SF)
John Richards (JR)	Tamlyn Mears (TM)	Danielle Ruming (DR)
Julie McQuilty (MM)	Melinda McCormick (MM)	

## Agenda Items

### 1. Welcome & Apologies

RH opened the meeting at 7.00pm.

Apologies were received from the following members:

Kim Crabtree, Violeta Trajcevska, Maryanne Toppie, Debbie Whitam, Cath Wilson, Lisa Fox, Tanya Kerr, Heather Locker.

### 2. Minutes of the Previous Meeting

*Motion: To accept the minutes from the previous meeting.*

Moved: Deb Sykes

Seconded: Sara Dunne

Motion carried.

### 3. Actions and business arising from the minutes of the previous meeting

SF confirmed that there was soap in both the boys and girls toilets.

#### Sporting Equipment

SF would really like to replace the current netball hoops as they are a trip hazard and cumbersome. They don't look very good and may be a little and dangerous. There have been no incidents yet.

Footy goals are very expensive. If we the soccer goals are purchased they would have to go in and out every day and it is not sure how long they would last. Considering cementing the football goals to improve them.



The school was unsuccessful with submission for the \$40000 upgrade for toilets and joint funding for the fencing. The DEC have knocked the school back on matching us in funding the fence.

#### 4. Correspondence

Cook Community Awards 2014 nomination for was received by the P & C. The school has also received a copy and are looking at it.

#### 5. Principal's Report

##### **SUTHERLAND SHIRE MUSIC FESTIVAL**

Both the junior and senior groups performed really well. The teachers involved worked really hard. The school has received a number of complimentary emails.

##### **ENROLMENTS**

On 2 September we will be looking at the out of area enrolments. So far there are 36 enrolments. 24 are out of area. 10 are from siblings.

Still no communication from DEC about the demountable.

##### **INTERRELATE SCHOOL SERVICES**

On 3 September Interrelate School Services are presenting two sessions. The first session, "Where Did I Come From?" commences at 6pm and is suitable for Years 3-6 students and their parents. The following session begins at 7.15pm and is "Preparing for Puberty" and is for year 5 and 6 students and their parents.

##### **KINDERGARTEN ORIENTATION**

Kindergarten orientation is on 16 October. Anyone who has enrolled will receive an invitation to attend.

##### **MAINTENANCE**

A new maintenance period starts shortly where we are looking at another covered walk way on the eastern side of the quad. We are also looking at an all-purpose court with artificial turf. SF will receive quotes to see if it is viable.

We have previously had a tree man come and look at the trees. He informed the school that 38 trees need attention. He has never supplied a formal quote. New tree person coming to look at the trees.

##### **LIVE LIFE WELL**

The program offers primary teachers the opportunity to participate in a two day professional learning workshop that promotes a 'whole of school' approach to physical activity and healthy eating. The program aims to develop teachers' knowledge, skills and confidence in



teaching nutrition and physical education including fundamental movement skills as part of the K-6 Personal Development, Health and Physical Education (PDHPE) syllabus.

The program offers primary teachers the opportunity to participate in a two-day professional learning workshop that promotes a 'whole of school' approach to physical activity and healthy eating.

Live life well is funded by the government. If the school attends the training the school receives a \$10000 grant to improve fitness through fundamental movement skills i.e. throwing, catching, sprinting and dodging.

Skills for year 1, year 2 etc. It is expected by year 3 the children will have the necessary skills to try out for school sport. Sally Fallah and Donna Robertson to attend.

#### **Supporting Children Experiencing Anxiety**

There is a free workshop called Supporting Children Experiencing Anxiety. It is being held at Sutherland Primary School in the school hall. It is on Monday 15 September from 9.30am - 12.30pm.

### **6. Chaplain's Report**

Nil

### **7. Treasurers Report**

Bec Hembling presented the Treasurers report (see attachment 1).

*Motion: To accept the Treasurers Report.*

Moved: Deb Sykes

Seconded: Christy Jessep

Motion carried.

### **8. Fundraising Report**

#### **HOKEY POKEY MARKET**

The next Hokey Pokey Market is on Sunday 30 November. P & C just considering just running a BBQ there. NR suggested that perhaps won't get many volunteers as it is close to Christmas. It was decided that we would not participate in next Hokey Pokey Market.

#### **SCHOOL DISCO**

Next school disco will be held on Friday 14 November.

#### **FATHERS DAY STALL**

Father's Day stall will be on Tuesday 2 September. There are eight volunteers for the stall.

A donation/mufti day will be on Tuesday 26 August.



The wrapping day will be 29 August. There are 7 volunteers to assist with wrapping. An additional two volunteers from P & C meeting.

### **BUNNINGS BBQ**

We are booked for BBQ at Bunnings on Saturday 28 September. The prices are set by Bunnings. Sausages are being donated so we only need to purchase bread, onions and drinks. Need to organise 6 volunteers over lunch time and 3-4 for morning and afternoon sessions. Bunning do not allow you to start before 8.30am. Volunteers to arrive at Bunnings from 8.30am to start BBQ at 9am. BBQ runs from 9am-4pm. We are at Taren Point Bunnings.

### **MOVIE NIGHT**

The movie night date has been moved to 28 February. It is hoped it will be more of a welcome to the new families of 2015.

We have filled all the main sponsor packages and now focusing on gathering raffle prizes and bronze sponsorship packages.

Raffle tickets will be available for purchase on the night with various prizes including a dinner for 2 voucher, a Bunnings gift card and snorkel gear for kids. Still looking for bigger prizes. We will provide information at orientation day about the movie night. How to purchase tickets etc.

This will be a sponsored event so sponsorship needs to be acknowledged on fliers, stationary etc. We are no longer having a pizza cart and or slide. There will be a BBQ where we will look at being a bit more inventive i.e. prawns, chicken sticks etc. for parents. There will be a coffee van.

## **9. Canteen Report**

NR presented the canteen report (see attachment 2).

Canteen is going well.

Pam's wages from terms 1 and 2 have been paid back. NR asked about organising a special day maybe a cake day. A date to be set at the next meeting.

## **10. Uniform Shop Report**

Uniform Shop report was presented by DR (see attachment 3).

RH is looking into online ordering of uniform through the school to encourage parents to use the Uniform Shop and not go through Claudine's.

*Motion: To allow DR access to see uniform bank account.*

Moved: Nicole Royan

Seconded: Deb Sykes

Motion carried.



## 11. General Business

### BREAK DOWN OF SCHOOL CAMP COST

MS asked if it is possible to get a break down of the cost of the school camp. SF has said it is a bit hard at this stage. MS suggested that perhaps an itinerary could be given a bit closer to the dates so parents can see what kids are doing and where money is going.

**RH declared the meeting closed at 7.45pm.**

### Action Items 2014

Item	Action	Responsible Person	Status Update
1			
2			
3			
4			
5			

Gymea North Public School P & C Association  
 Reconciliation as at 31st July 2014

<b>Opening Balance</b>	\$	26,669.48
<b>Add deposits for month</b>		
Bank interest	\$	22.62
Scholastic Commission	\$	211.41
Ritchies Store donation	\$	30.68
5c Friday	\$	38.60
5c Friday	\$	42.20
<b>Total deposits</b>	\$	345.51
<b>Less payments for month</b>		
18.06 Scholastic Aust	\$	360.50
27.06 S.Dunne cake boxes-markets	\$	368.42
20.06 S Dunne poppers for disco	\$	88.83
Canteen Supervisor wages	\$	229.24
Canteen Supervisor wages	\$	343.86
ATO-Withholding tax June 14	\$	100.00
REST-Canteen Superannuation	\$	116.63
Smart Fundraisers-Fathers Day stall	\$	338.00
Canteen Supervisor wages	\$	343.86
Jetset Enterprises-Fathers Day stall	\$	518.51
12.06 N Royan-Disco volunteer food	\$	48.33
<b>Total Payments</b>	\$	2,856.18
<b>Current Bank statement balance</b>	\$	<b>24,158.81</b>
Add outstanding deposits		
Less unrepresented cheques		
Keypad Interactive-Overcams	\$	2,648.80
S Dunne-Markets drinks/napkins	\$	95.47
Master Catering Services-Markets BBQ	\$	226.00
Mrs S Bourke-Disco BBQ	\$	131.10
Moon & Back-fathers day stall gifts	\$	506.68
GNPS-Extra Chaplaincy hours	\$	1,603.60
<b>Balance</b>	\$	<b>18,947.16</b>

**Canteen report as at 31 July 2014**

Details	DR	CR
Opening Bank Balance as at 1 July 2014		\$14,377.98
Plus Income:		
Interest		10.99
Takings during July		1,243.65
Less Expenditure:		
#327282 N Royan reimb tape dispenser	13.85	
#327288 N Royan reimb new baskets & dustpan	88.00	
#327289 Global Inv 60808	1,448.62	
Subtotal	<u>\$1,550.47</u>	<u>\$15,632.62</u>
<b>Closing Balance as at 31 July 2014</b>		<b><u>\$14,082.15</u></b>
Less Outstanding Cheques:		
#327290 Tropical Slush Inv 5066	456.00	
#327291 GNPS P&C Canteen Wages T1 2014	3,753.26	
#327292 GNPS P&C Canteen Wages T2 2014	3,130.57	
#327293 Global Inv 61282	<u>732.31</u>	
	<u>\$8,072.14</u>	
Funds Available:		<b><u>\$6,010.01</u></b>

## P&C Uniform Shop Report for Meeting 19<sup>th</sup> August 2014

Financial Details for July 2014	
Sales Figures	\$720.00
Profit Total	\$286.39
Account Balance as @	\$10, 770.35
Outstanding Cheques Total	\$50.00
Outstanding Invoices	\$0
Stock Value	\$33.026.94

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