



Annual General Meeting 7.00pm Tuesday, 17 February 2015

In attendance

Rebecca Hembling (RH)
Nicole Royan (NR)
Christy Jessep (CJ)
Heather Locker (HL)
Sarah Dunne (SD)
Tanya Kerr (TK)
Debbie Sykes (DS)

Marnie Szeles (MS)
Mel McCormick (MM)
Lynne Graham (LG)
Julie McQuilty (JM)
Violetta Trajcevska (VT)
Kim Hunt (KH)

Sandra Forman (SF)
Marianne Topples (MT)

Agenda Items

Welcome & Apologies

Rebecca Hembling, President, opened the meeting at 7.05pm and thanked everyone for their attendance. Apologies were received from the following members: Liza Fox, Cath Wilson, Michael Brown, Deb Whittam, Kitty Cohen, Sally Fallah, John Richards and Danielle Ruming.

Minutes of the Previous Meeting

The minutes of the previous meetings were accepted.
Moved by Nicole Royan. Seconded Debbie Sykes. Motion carried.

Business arising from the minutes of the previous meeting

There was no business arising. Rebecca Hembling vacated the chair and passed the meeting chair to Sandra Forman, Principal.

The Chair declared all positions vacant and called for nominations for all positions:

President

Nomination – Rebecca Hembling (accepted)

Moved: Heather Locker

Seconded: Lynne Graham

There being no further nominations Rebecca Hembling was elected President.



Vice President

Nomination – Nicole Royan (accepted)

Moved: Sarah Dunne

Seconded: Mel McCormick

There being no further nominations Nicole Royan was elected Vice President.

Treasurer

Nomination – Tanya Kerr

Moved: Marnie Szeles

Seconded: Rebecca Hembling

There being no further nominations Tanya Kerr was elected Treasurer.

Secretary

Nomination – Christy Jessep (accepted)

Moved: Debbie Sykes

Seconded: Julie McQuilty

There being no further nominations Christy Jessep was elected Secretary.

Honorary Auditor

Nomination – Heather Locker (accepted)

Moved: Mel McCormick

Seconded: Christy Jessep

There being no further nominations Heather Locker was elected Honorary Auditor.

Uniform Shop Committee

Nominations to the Committee:

Mel McCormick

Kristy Powles

Moved: Julie McQuilty

Seconded: Nicole Royan

All nominees were declared elected .

Fundraising Committee

Nominations to the Committee:

Sarah Dunne

Debbie Sykes

Marnie Szeles

Moved: Nicole Royan

Seconded: Mel McCormick

All nominees were declared elected.

Cash & Bank Reconciliation

Gymea North Public School
P & C Association

1/12/13 to 30/11/14

	P&C Cheque Account	Canteen Account	P&C Building Fund	Uniform Shop Account	Total
Cash Opening Balance @ 1/12/13	\$ 23,237.59	\$ 9,310.26	\$ -	\$ 3,710.47	\$ 36,258.32
Add: Deposits					
Interest/Commission received	\$ 263.16	\$ 96.75		\$ -	\$ 359.91
Workers Comp Rebate Received		\$ 38,828.16			\$ 38,828.16
Canteen Takings				\$ 27,977.25	\$ 27,977.25
Canteen Reimbursement	\$ 14,272.82				\$ 14,272.82
Uniform Sales					\$ -
Donations Received					\$ -
Other	\$ 2,232.00				\$ 2,232.00
Transfer from Sub Committee Accounts	\$ 8,500.00				\$ 8,500.00
Net Fundraising	\$ 19,167.57				\$ 19,167.57
Net Scholastic Aust	\$ 200.80				\$ 200.80
Term Deposit Closure					\$ -
Total Receipts					\$ -
Total Available	\$ 67,873.94	\$ 48,235.17	\$ -	\$ 31,687.72	\$ 147,796.83
Less: Payments					
Canteen Payments (PAYG)	\$ 1,168.00				\$ 1,168.00
Canteen Mgr Wages	\$ 11,616.82				\$ 11,616.82
Superannuation	\$ 1,114.75				\$ 1,114.75
Donations to GNPS	\$ 9,043.72				\$ 9,043.72
Insurance (P&C Association + Workers Comp.)	\$ 2,219.92				\$ 2,219.92
Bank Charges	\$ -				\$ -
Canteen Expenses	\$ 26,662.50				\$ 26,662.50
Uniform Shop Expenses	\$ 50.00			\$ 15,288.37	\$ 15,338.37
Transfer to Uniform Shop				\$ -	\$ -
Stationary & Postage	\$ 93.59	\$ 118.65		\$ 27.00	\$ 239.24
Other	\$ 1,318.46				\$ 1,318.46
Donations non GNPS					\$ -
Transfer to Cheque Account		\$ 1,500.00			\$ 1,500.00
Canteen Reimbursement for Wages		\$ 10,382.05			\$ 10,382.05
Sponsorship	\$ 760.00				\$ 760.00
Balance	\$ 40,488.68	\$ 9,571.97	\$ -	\$ 9,372.35	\$ 59,433.00


Bank Statement Reconciliation

Bank balance as per statement 30/11/14	\$ 40,488.68	\$ 9,571.97	\$ -	\$ 9,372.35	\$ 59,433.00
Add:					
O/S deposit				\$ -	\$ -
Less:					
Unpresented Cheques	\$ -		\$ -	\$ -	\$ -
As per book balance	\$ 40,488.68	\$ 9,571.97	\$ -	\$ 9,372.35	\$ 59,433.00

VARIANCE	\$ -	\$ -	\$ -	\$ -	\$ -
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Auditor's report

I have examined the accounts and records of the Gymea North Public School Parent's and Citizens' Association for the year ending 30/11/2014 and have found them to be a true and accurate account of the financial standing of that organisation.


 14 Feb 2015
 CA # 27517

Income & Expenditure Report

GyMEA North Public School
P & C Association
12 months to 30/11/14

Income		\$
Interest Received	\$	359.91
Canteen Takings	\$	38,828.16
Uniform Shop Sales	\$	27,977.25
Donations Received	\$	-
Net Canteen Reimbursement	\$	3,890.77
Net Fund Raising	\$	19,167.57
Net Scholastic	\$	200.80
Other	\$	2,232.00
Sub total	\$	<u>92,656.46</u>
Expenditure		
Canteen Manager Wages & PAYGW	\$	12,784.82
Superannuation	\$	1,114.75
Donations to GNPS	\$	9,043.72
Insurance & Bank Charges	\$	2,219.92
Canteen Expenses	\$	26,662.50
Uniform Shop Expenses	\$	15,338.37
Stationary & Postage	\$	239.24
Sponsorship	\$	760.00
Other	\$	1,318.46
Sub total	\$	<u>69,481.78</u>
(Deficit)/Surplus		<u>23,174.68</u>

GNPS P&C Association - Comparison of Results



	2014	2013	2012	2011
<u>Income</u>	\$	\$	\$	\$
Interest Received	\$ 360	\$ 167	\$ 295	\$ 449
Canteen Takings	\$ 38,828	\$ 40,595	\$ 43,278	\$ 38,708
Uniform Shop Sales	\$ 27,977	\$ 29,102	\$ 31,742	\$ 34,731
Donations Received	\$ -	\$ -	\$ 450	\$ 850
Net Fund Raising	\$ 19,168	\$ 17,927	\$ 15,591	\$ 15,209
Net Scholastic	\$ 201	\$ -	\$ 576	\$(987)
Other	\$ 6,123	\$ 12	\$ 23	\$ 0
Sub total	\$ 92,656	\$ 87,803	\$ 91,956	\$ 88,961
<u>Expenditure</u>				
Canteen Manager Wages & PAYGW	\$ 12,785	\$ 11,830	\$ 12,661	\$ 12,249
Superannuation	\$ 1,115	\$ 1,032	\$ 1,021	\$ 994
Donations to GNPS	\$ 9,044	\$ 5,967	\$ 11,594	\$ 14,311
Insurance & Bank Charges	\$ 2,220	\$ 325	\$ 1,252	\$ 1,620
Canteen Expenses	\$ 26,663	\$ 24,525	\$ 26,523	\$ 22,538
Uniform Shop Expenses	\$ 15,338	\$ 26,668	\$ 32,057	\$ 40,940
Stationary & Postage	\$ 239	\$ 290	\$ 30	\$ 66
Sponsorship	\$ 760	\$ 50	\$ 250	\$ -
Other	\$ 1,318	\$ 2,555	\$ 2,015	\$ 1,207
Sub total	\$ 69,482	\$ 73,243	\$ 87,404	\$ 93,926
(Deficit)/Surplus	\$23,175	\$14,560	\$4,552	\$(4,966)
<u>Other</u>				
Net Canteen Result - after wages & super	\$(1,734)	\$3,208	\$3,073	\$2,926
Net Uniform Shop Result	\$12,639	\$2,434	\$(315)	\$(6,209)
Net Fundraising Result	\$19,168	\$17,927	\$15,591	\$15,209
Total Funds at 30 November	\$59,433	\$36,258	\$21,698	\$17,701